



Performing & Visual Arts Institute

Institute Fees Payment, Refund and Withdrawal Policy.

1. A minimum of one Academic School Year/10 month Agreement is accepted

2. **Registration Fees:** 15 BD (non-refundable & non-transferable, must be submitted at the time of Registration)

3. **Security Deposit:** 100 BD

• The School requires a security deposit to confirm the placement of any child/ren. •

One Deposit per student is required.

• The deposit is fully refundable when the student leaves the Institute, without any interest on demand, if all accounts have been settled in full, all Institute property returned without damage and required written notice submitted two months in advance of the child's last day of school (holidays excluded).

• The deposit is not refundable if the student does not attend the Institute after an enrolment place has been offered or the remaining tuition is not enough to cover the two months' notice period.

4. **Tuition Fee:**

• The tuition fee varies according to the program as shown in the Institute's tuition fee chart (9.)

• Tuition fees will be invoiced on a pro-rata basis (referred to two weeks cycle) for new students who enrol after the commencement of the academic term.

• Once a student joins the Institute, full fees are charged until the End of the academic school year. See the tuition fee chart (9)

• Students can schedule the payments of their tuition fees per Term (4+3+3 months) or monthly. The Payments should be done on the 1st day of the month or term. See the tuition fee chart (9.)

• There are no refunds for periods of absence from the Institute.

• Two months' notice of withdrawal in writing of the student's last day of school (holidays excluded) must be given or two months fees will be paid in lieu of the notice. Parents must ensure that written acknowledgement is received from the school following notice of withdrawal.

5. **External Examination Fees:**

• Fees for external examinations, such as ABRSM/Trinity/RMS will be charged separately as per fee rates of the examination board.

6. **Discount:**

• Where a family has more than two children attending Institute, a discount of 10 % may apply to the tuition fee for the third child and for any subsequent children.

• A discount of 10 % may apply if the full school year fee is paid at once within 2 weeks after enrolment in the academic school year.

7. **Late Payment of Fees**

• Payments not received by any due date will be considered overdue and the Institute may charge a 1.5 % monthly late payment penalty.

• If fees are not paid on time, the Institute has the right to refuse attendance of the student at the Institute. 8.

Disclaimer

• The Institute reserves the right to amend its policies and fee structure whenever considered necessary and appropriate. The Institute makes these policies available to parents through the Institute's website. It is the parent or guardian's responsibility to ensure that they are informed and aware of Life in Music Institute policies.

Institute's Fee Chart:

Program:	Number of Students per class	Duration of the class	Classes per week	Fees per year with 10 % of Discount	First Term Fees (only with Agreement)	Second Term Fees (only with Agreement)	Third Term fees (only with Agreement)	Fees per class without Agreement. Minimum a month 4 or 5 classes to be paid in advance
Performing Arts programs :Music(Piano, String Instruments, Singing, Guitar), Ballet/Dance								
Group	3 to 10	45 mins	1	BD360/year	BD160/term	BD120/term	BD120/term	BD10/ class
Duo	2	45 mins	1	BD378/year	BD168/term	BD126/term	BD126/term	BD12/ class
Individual	1	30 mins	1	BD396/year	BD176/term	BD132/term	BD132/term	BD12/ class
	1	45 mins	1	BD594/year	BD264/term	BD198/term	BD198/term	BD17/ class
	1	60 mins	1	BD720/year	BD320/term	BD240/term	BD240/term	BD22/ class
Theory	3 to 10	45 mins	1	BD216/year	BD96/term	BD72/term	BD72/term	BD6/class
Ballet	3 to 10	60 mins	1	BD236.200/year	BD105/term	BD78.750/term	BD78.750/term	BD7/class
		60 mins	2	BD378/year	BD168/term	BD126/term	BD126/term	BD7/class
Hip-Hop	3 to 10	60 mins	1	BD252/year	BD112/term	Bd84/term	BD84/term	BD7/class
Visual Arts (Painting, drawing, modeling, sculpting)								
Age : 5-11 y.o.	3 to 10	90 mins	1	BD378/year	BD168/term	BD129/term	BD129/term	BD10.500/ class
Age: 12 yrs onwards				BD472.500/year	BD210/term	BD157.550 /term	BD157.500 / term	BD13/ class